Town of Freedom APPLICATION FOR EMPLOYMENT

(920) 788-4548 *phone* (920) 788-7550 *fax* e-mail:deputyclerk@townoffreedom.org

Instructions:

To be filled out by the applicant only, unless you are physically unable to do so. Please print neatly using blue or black ink. Answer all questions. Attach supplements if necessary. Incomplete applications may not be considered. Exclude any reference that may reveal or indicate your race, color, religion, national origin, creed, age, marital status, sex, sexual orientation or disability. You are not required to furnish any information which is prohibited by federal, state or local law.

Date:	I learned of this	position from:	
Position desired:			
Full Time Part Time	Seasonal/Temporary/Limited Te	erm Date Available	for Work:
Name:			
Mailing Address:			
Street	City	State	Zip
Home/Cell Phone: () _	0	ther Phone: ()	
E-Mail Address:			
Are you eligible for employ	ment in the United States? Ye	s No	
Your employment will be sub the type of work you are app	age? Yes No ject to verification that you meet s lying for and that you are able to	obtain a worker's permit.	age requirements for
Have you ever been employ	yed by the Town of Freedom?	Yes No	
If yes, when, in what position	on and in which department? _		
Do you possess a valid driv	ver's license? Yes No _		
Do you possess a valid cor	mercial driver's license? Yes _	No Type/Clas	ss:
Do you possess any other	license? Yes No	Type:	
, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	where you need to drive your car whility insurance requirements on your car where your car where you have a sure of the contraction of the contrac	•	,
List any memberships in qu	ualification-related professiona	l or technical association	s:
List any current license, ce	rtification or registration as a n	nember of a trade or profe	ession:
Have you ever been convic If yes, explain:	ted of any violation of law? Ye	es No	

By law, existence of a criminal record does not act as an automatic bar to employment. This information will be considered only if you first are considered one of the top candidates for a position. If considered one of the top candidates, this information will only be considered if it substantially relates to the position for the job for which you are applying.

EMPLOYMENT RECORD

Please complete this page to include ten years of employment. Please account for any periods of unemployment as well as military service. Please attach additional pages if necessary.

From:/ To:	//	Job Title/Position:	
Company name and addre	ess:		
Supervisor's name and ph	one number	:	
Your job duties/responsib	ilities:		
Ending salary: \$	per	Full Time	Part Time
Reason for leaving:			
Company name and addre	ess:		
Supervisor's name and ph	one number	·	
Your job duties/responsib	ilities:		
Ending salary: \$	per	Full Time	Part Time
Reason for leaving:			
Supervisor's name and ph	one number	:	
Your job duties/responsib	ilities:		
Ending salary: \$	per	Full Time	Part Time
Reason for leaving:			
From:// To: _	//	Job Title/Position:	
Company name and addre	ess:		
Supervisor's name and ph	one number	·	
Your job duties/responsib	ilities:		
Ending salary: \$	per	Full Time	Part Time

EDUCATION AND TRAINING

Did you graduate from high school? Yes No
Name/location of high school:
If no, have you passed a high school equivalency or GED test? Yes No
Skills and Qualifications: Office equipment:
Computer software:
Other skills, qualifications and experience:
Training beyond high school: College, university, technical, nursing, business college or other schools you have attended.
Name/location of school:
Field of study:
Type of degree received:
Credits earned:
Describe any education or training you have received which is not covered above, such as vocational school, correspondence courses, service schools, police academy or in-service training. Please provide dates.
The Town of Freedom is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.
Applicant, please read carefully and sign below. Applications which are incomplete or illegible will not be considered.
APPLICANT'S CERTIFICATION AND AGREEMENT
I herby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize the Town of Freedom to verify their accuracy and to obtain reference information on my work performance. I hereby release the Town of Freedom from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.
I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.
Signature of Applicant: Date: