

TOWN BOARD MEETING MINUTES  
WEDNESDAY, JANUARY 22, 2025  
6:00 p.m.  
FREEDOM TOWN HALL - W2004 COUNTY RD S

1. CALL TO ORDER, ROLL CALL, PLEDGE  
**Chairman Schumacher called the meeting to order at 6 pm. Members present: Chairman Justin Schumacher, Supervisor Margo Fox, Supervisor Linda Borneman (via remote phone call), Supervisor Chris Valley, and Supervisor Kevin Schuh. Also present: Administrator Justin Carlson, Deputy Clerk/ Treasurer Rachel Kolocheski, Clerk/ Treasurer Dana McHugh, and Town Attorney Keith Steckbauer. Chairman Schumacher led the Pledge of Allegiance.**
2. VERIFICATION OF POSTING/ADOPT AGENDA  
**Posted on board at the Freedom Town Hall and on the Town website on the 22<sup>nd</sup> of January 2025 by the Clerk's office. Motion made by Supervisor Valley to adopt the agenda, Seconded by Supervisor Fox.  
Vote: 5 Yea / 0 Nay Motion Carried: Yes**
3. CONSIDERATION OF MINUTES OF TOWN BOARD MEETING ON 12/18/24  
**Supervisor Valley made a motion to approve minutes from the 12/18/24 meeting. Seconded by Supervisor Fox .  
Vote: 5 Yea / 0 Nay Motion Carried: Yes**
4. PUBLIC COMMENT SESSION (maximum 15 minutes total)  
**Mr. VandeHey wanted to know if the Board had a chance to look into the mishandling of his property.**
5. DISCUSSION AND POSSIBLE ACTION ON THE FINAL PLAT FOR FOX MEADOWS SUBDIVISION  
**Supervisor Valley made a motion to approve the final plat for Fox Meadows Subdivision contingent upon A-F provided by Planner Jeff Sanders. Seconded by Supervisor Fox .  
Vote: 5 Yea / 0 Nay Motion Carried: Yes**
6. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 2025-01 HONORING COLE VANBEEK  
**Supervisor Valley made a motion to approve Resolution 2025-01 honoring Cole VanBeek. Seconded by Supervisor Fox.  
Vote: 5 Yea / 0 Nay Motion Carried: Yes**
7. DISCUSSION AND POSSIBLE ACTION ON TEMPORARY CLASS B LICENSE & SPECIAL EVENT APPLICATION FOR ST NICHOLAS WINTERFEST  
**Supervisor Valley made a motion to approve the temporary Class B License & Special Event Application for St Nicholas Winterfest. Seconded by Supervisor Schuh.  
Vote: 5 Yea / 0 Nay Motion Carried: Yes**
8. DISCUSSION AND POSSIBLE ACTION ON OPERATOR LICENSE – SANDEEP  
**Supervisor Valley made a motion to approve Sandeep Operator license. Seconded by Supervisor Fox.  
Vote: 5 Yea / 0 Nay Motion Carried: Yes**
9. DISCUSSION AND POSSIBLE ACTION ON DELEGATING AUTHORITY TO REVIEW AND AUTHORIZE TEMPORARY PARK SIGNANGE TO PARKS COMMITTEE OR ADMINISTRATOR
10. DISCUSSION AND POSSIBLE ACTION ON AMENDING PROCUREMENT POLICY
11. DISCUSSION AND POSSIBLE ACTION ON PTO POLICY CHANGES
12. DISCUSSION AND POSSIBLE ACTION ON MAKING RESOLUTION 2024-16 STREET VACATION RECORDABLE  
**Supervisor Fox made a motion to approve the Resolution as recordable Seconded by Supervisor Schuh.  
Vote: 5 Yea / 0 Nay Motion Carried: Yes**
13. DISCUSSION AND POSSIBLE ACTION ON VFW CONTRACT  
**Supervisor Valley made a motion to open the floor for public comment at 6:41 pm with a second by Supervisor Schuh.  
Vote: 5 Yea / 0 Nay Motion Carried: Yes**

**Supervisor Valley made a motion to close the floor for public comment at 6:49 pm with a second by Supervisor Fox.**

**Vote: 5 Yea / 0 Nay Motion Carried: Yes**

14. DEPARTMENT REPORTS –

- a. FIRE COMPANY REPORT
- b. FIRST RESPONDER REPORT
- c. HIGHWAY DEPARTMENT REPORT
- d. ATTORNEY REPORT
- e. PLANNER REPORT
- f. ADMINISTRATOR REPORT
- g. PARK COMMITTEE REPORT
- h. OUTAGAMIE COUNTY POLICE DEPT

15. IDENTIFY FUTURE AGENDA ITEMS – ADDRESS/FIRE SIGN POLICY, FOX VALLEY HUMANE ASSOCIATION, BOARD OF REVIEW, TEMPORARY PARK SIGNAGE POLICY, AMENDING PROCUREMENT POLICY, PTO POLICY CHANGE, VFW CONTRACT, DIAMOND 1 BIDS PRESENTED

16. CONSIDERATION OF VOUCHERS/DIRECT DEPOSITS

**Supervisor Valley made a motion to approve the Vouchers/Direct Deposits as presented with a second by Supervisor Fox.**

**Vote: 5 Yea / 0 Nay Motion Carried: Yes**

17. CLOSED SESSION—MOVE TO CLOSED SESSION PER WI STATS 19.85 (g) *Conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Personnel issue)*

AND

PER WI STATS 19.85 (e) *Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Chad Reader)*

AND

PER WI STATS 19.85 (c) *Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Administrator)*

**Supervisor Valley made a motion to move to closed session at 7:06pm with a second by Supervisor Schuh. Roll Call Vote was done.**

**Vote: 5 Yea / 0 Nay Motion Carried: Yes**

18. RETURN TO OPEN SESSION

**Supervisor Valley made a motion to return to open session at 8:42pm. Seconded by Supervisor Fox.**

**Roll Call Vote**

**Vote: 5 Yea / 0 Nay Motion Carried: Yes**

19. ANY ACTION AS A RESULT OF CLOSED SESSION

20. ADJOURN

**Supervisor Valley made a motion to adjourn the meeting at 8:43pm. Seconded by Supervisor Schuh.**

**Vote: 5 Yea / 0 Nay Motion Carried: Yes**