



**MINUTES  
JANUARY 8, 2025  
FSD MEETING**

Present: Dan Vanden Berg, Eugene Klister, Sam Van Handel

Others Present: Terri Romitti, FSD; Dean Zanon, Cedar Corporation

Meeting called to order at 6:30 a.m. at the Freedom Sanitary District Office.

Verification of posting as indicated on the bottom of the agenda.

Motion by Eugene Klister to adopt the agenda. Second by Sam VanHandel. Motion Carried (3-0).

Open Floor Session – Dan took papers out to be put on the ballot for another term.

Motion by Dan Vanden Berg to approve vouchers 20306– 20336 including 3 auto draws for a total of \$49,199.11 (Water \$22,256.87 and Sewer \$26,942.24) Second by Eugene Klister. Motion Carried (3-0).

Motion by Sam Van Handel to approve the December 11, 2024 minutes as written. Second by Eugene Klister. Motion Carried (3-0).

Discussed service lateral inspection procedure. After discussion, Commission would like to change the District policy on sewer lateral inspection. It will now be required that District Staff is present before Sewer Lateral cap is removed for connection. District staff will remain at install until first section of pipe is completed. Water lateral inspection will remain the same.

Discussion on Well Site #3. This property did get back to Dan and say they had some interest. Agreed that it would be best if they came to a meeting. Dan will talk to them and set up a time. Dean will have Cedar prepare some maps showing the different potential land amounts.

Update on the facility plant upgrades for the WWTF. Discussed schedule. Kickoff meeting will be end of January, 30% design by April, 60% design by June/July, plans / specs submitted to DNR by September, they have 90 days to review, advertise for the project in Feb/March 2026, end construction Summer/Fall of 2027.

Engineering contract will be reviewed at the next meeting for the WWTF project.

Update on Fox Meadows Subdivision was given. We are holding the Preconstruction meeting on January 14<sup>th</sup> at 11:00 a.m. DeGroot is the selected contractor by developer.

Discuss sewer mainline repair that is in the area of the Fox Meadows Subdivision. Cedar contacted DeGroot once we found out that the developer chose them to do the development project. It will be easier to work with one contractor in that one area. We are awaiting a price from them yet. Due to the condition of the pipe we are able to do this as an “emergency project.” Therefore, we will not have to do the normal public bidding process.

Discussion on digester blower oil pump / motor issues. Cedar received a quote to repair the defective oil pump with the newly designed one for \$3,400.00. Along with that work Atlas Copco will also replace the one that we replaced a year ago with the newest designed pump at no cost to the District.

Motion by Sam Van Handel to approve the quote for \$3,400.00 to repair the blower oil pump and assembly by Atlas Copco and to replace the one that was replaced previously at no cost to the District. Second by Eugene Klister. Motion Carried (3-0).

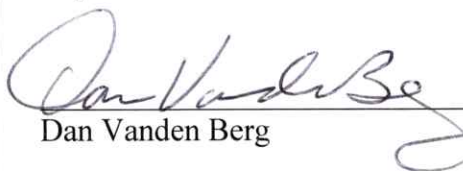
Discussed the water tower entrance. Over the weekend due to activities at the school there were people that parked in the driveway of the water and blocked the door. Staff will order a sign that says No Parking to try to eliminate that problem.

Engineers Report – Nothing Additional

Other Business Before the Board  
- Nothing Additional

Motion by Eugene Klister to adjourn. Second by Sam Van Handel. Motion Carried (3-0).

Adjourned at 7:30 a.m.

 1-22-25  
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Dan Vanden Berg Date:

 1-22-25  
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Eugene Klister Date: