

TOWN BOARD MEETING MINUTES  
WEDNESDAY, DECEMBER 18, 2024 - 6:00 p.m. - FREEDOM TOWN HALL - W2004 COUNTY RD S

1. CALL TO ORDER, ROLL CALL, PLEDGE  
**Chairman Schumacher called the meeting to order at 6 pm. Members present: Chairman Justin Schumacher, Supervisor Margo Fox, Supervisor Linda Borneman, Supervisor Chris Valley, and Supervisor Kevin Schuh. Also present: Administrator Justin Carlson, Deputy Clerk/ Treasurer Rachel Kolocheski, Clerk/ Treasurer Dana McHugh, and Town Attorney Keith Steckbauer. Chairman Schumacher led the Pledge of Allegiance.**
2. VERIFICATION OF POSTING/ADOPT AGENDA  
**Posted on board at the Freedom Town Hall and on the Town website on the 18<sup>th</sup> of December 2024 by the Clerk's office. Motion made by Supervisor Valley to adopt the agenda, Seconded by Supervisor Borneman.**  
**Vote: 5 Yea / 0 Nay Motion Carried: Yes**
3. CONSIDERATION OF MINUTES OF TOWN BOARD MEETING ON 11/20/24  
**Supervisor Borneman made a motion to approve all minutes from the 11/20/24 meetings. Seconded by Supervisor Valley.**  
**Vote: 5 Yea / 0 Nay Motion Carried: Yes**
4. PUBLIC COMMENT SESSION (maximum 15 minutes total)
5. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 2024-15 HONORING JODI ROSKOWSKI'S SERVICE TO FREEDOM FIRST RESPONDERS  
**Supervisor Fox made a motion to approve Resolution 2024-15 with a second by Supervisor Borneman to honor Jodi Roskowski.**  
**Vote: 5 Yea / 0 Nay Motion Carried: Yes**
6. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 2024-16 VACATION OF STREETS – FOX MEADOWS  
**Supervisor Fox made a motion to approve Resolution 2024-16 with a second by Supervisor Borneman to vacate the streets of Freedom Rings Subdivision allowing for Fox Meadows Subdivision.**  
**Vote: 5 Yea / 0 Nay Motion Carried: Yes**
7. DISCUSSION AND POSSIBLE ACTION ON TIF AGREEMENT AMENDMENT (KG FUTURES GROUP, LLC)  
**Supervisor Valley made a motion to approve the amended TIF Agreement with KG Futures Group, LLC with a second by Supervisor Borneman.**  
**Vote: 5 Yea / 0 Nay Motion Carried: Yes**
8. DISCUSSION AND POSSIBLE ACTION ON TOWN OF CENTER INTERGOVERNMENTAL AGREEMENT  
**Supervisor Borneman made a motion to approve the final version of the Intergovernmental Agreement with Town of Center subject to final review with Attorney Steckbauer with a second by Supervisor Schuh.**  
**Vote: 5 Yea / 0 Nay Motion Carried: Yes**
9. DISCUSSION AND POSSIBLE ACTION ON FIRE COMPANY BRUSH TRUCK PURCHASE WITH CIP AMENDMENT  
**Supervisor Valley made a motion to approve the \$381,273 contract for the Fire Company Brush Truck Purchase with a second by Supervisor Schuh.**  
**Vote: 5 Yea / 0 Nay Motion Carried: Yes**
10. DISCUSSION AND POSSIBLE ACTION ON DIAMOND 4 SPONSORSHIP PROPOSAL

**Supervisor Borneman made a motion to approve the Diamond 4 Sponsorship Proposal from Lowney's Landscape with a second by Supervisor Schuh.**

**Vote: 4 Yea / 0 Nay Supervisor Fox Abstained Motion Carried: Yes**

11. CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION 2024-17 AMENDING SPEED LIMIT ON PORTION OF FRENCH ROAD

**Supervisor Fox made a motion to approve Resolution 2024-17 to amend the speed limit on French Road from 45mph to 35 mph with a second by Supervisor Valley.**

**Vote: 5 Yea / 0 Nay Carried: Yes**

12. DISCUSSION AND POSSIBLE ACTION ON ADDRESS/FIRE SIGN POLICY  
13. DISCUSSION AND POSSIBLE ACTION ON FOX VALLEY HUMANE ASSOCIATION  
14. DISCUSSION AND POSSIBLE ACTION ON EMERGENCY MANAGER POSITION  
15. DISCUSSION AND POSSIBLE ACTION ON TOWN RENTAL POLICIES AND ISSUES WITH RENTAL FACILITIES  
16. DISCUSSION AND POSSIBLE ACTION ON AMENDING VEHICLE AND EQUIPMENT POLICY  
17. DISCUSSION AND POSSIBLE ACTION ON AMENDMENTS TO EMPLOYEE HANDBOOK

**Supervisor Borneman made a motion to approve Resolution 2024-18 with a second by Supervisor Schuh.**

**Vote: 5 Yea / 0 Nay Motion Carried: Yes**

**Supervisor Fox made a motion to approve Resolution 2024-19 only section 1A and striking 1B with a second by Supervisor Borneman.**

**Vote: 5 Yea / 0 Nay Motion Carried: Yes**

18. DISCUSSION AND POSSIBLE ACTION ON MSA PARK CONCEPT PLAN

**Supervisor Valley made a motion to approve MSA Park Concept Plan with a second by Supervisor Fox.**

**Vote: 5 Yea / 0 Nay Motion Carried: Yes**

19. DEPARTMENT REPORTS –

- a. FIRE COMPANY REPORT
- b. FIRST RESPONDER REPORT
- c. HIGHWAY DEPARTMENT REPORT
- d. ATTORNEY REPORT
- e. PLANNER REPORT
- f. ADMINISTRATOR REPORT
- g. PARK COMMITTEE REPORT
- h. OUTAGAMIE COUNTY POLICE DEPT

20. IDENTIFY FUTURE AGENDA ITEMS – **ADDRESS/FIRE SIGN POLICY, FOX VALLEY HUMANE ASSOCIATION, VFW CONTRACT, AMENDING VEHICLE & EQUIPMENT POLICY, AMENDMENTS TO EMPLOYEE HANDBOOK, FINAL PLAT FOR FOX MEADOWS SUBDIVISION**

21. CONSIDERATION OF VOUCHERS/DIRECT DEPOSITS

**Supervisor Borneman made a motion to approve Vouchers/Direct Deposits with a second by Supervisor Fox.**

**Vote: 5 Yea / 0 Nay Motion Carried: Yes**

22. CLOSED SESSION—MOVE TO CLOSED SESSION PER WI STATS 19.85 (g) *Conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Personnel issue)*

AND

PER WI STATS 19.85 (e) *Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Chad Reader)*

AND

PER WI STATS 19.85 (c) *Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Administrator)*

***Motion made by Supervisor Valley to move to closed session at 7:18pm. Seconded by Supervisor Fox. Roll call vote. Closed session to include Board, Administrator, and Attorney. Vote: 5 Yea / 0 Nay Motion Carried: Yes***

23. RETURN TO OPEN SESSION

***Supervisor Borneman made a motion to return to open session at 8:23pm. Seconded by Supervisor Fox.***

***Roll Call Vote***

***Vote: 5 Yea / 0 Nay Motion Carried: Yes***

24. ANY ACTION AS A RESULT OF CLOSED SESSION

***Motion made by Supervisor Borneman to approve the PAYGO TID option prepared by Baird concerning Chad and Mark Properties. Seconded by Supervisor Valley.***

***Vote: 5 Yea / 0 Nay Motion Carried: Yes***

25. ADJOURN

***Supervisor Valley made a motion to adjourn the meeting at 8:25pm. Seconded by Supervisor Borneman.***

***Vote: 5 Yea / 0 Nay Motion Carried: Yes***

***Dana McHugh, Clerk/Treasurer***