



# Freedom Sanitary District No. 1

## MINUTES

APRIL 5, 2017

Present: Vern Newhouse, Dan Vanden Berg, Chris Evers

Others Present: Terri Romitti, FSD; Dean Zanon, Cedar Corporation

Meeting called to order at 7:00 a.m. at the Freedom Sanitary District Office

Verification of posting as indicated on the bottom of the agenda.

Motion by Dan Vanden Berg to adopt the agenda. Second by Chris Evers. Motion Carried (3-0).

Open Floor Session – None.

Motion by Vern Newhouse to approve vouchers 16824– 16839 for a total of \$12,677.98 (Water \$6,531.79 and Sewer \$6,146.19) Second by Chris Evers. Motion Carried (3-0).

Motion by Dan Vanden Berg to approve the March 3, 2017 meeting minutes as presented. Second by Vern Newhouse. Motion Carried (2-0). Chris Evers Abstained.

Motion by Chris Evers to approve the March 20, 2017 meeting minutes as presented. Second by Vern Newhouse. Motion Carried (3-0).

Reviewed financial statements for 2016 with Ginny Hinz from Schenck. Audit went well and there were no major financial changes that affected the District in 2016. Ginny recommended moving forward with the 3% annual increase for water and sewer.

Motion by Vern Newhouse to move to closed session at 7:20 a.m. per WI Stats 19.85 (1)(g) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Second by Chris Evers. Motion Carried (3-0).

Motion by Chris Evers to return to open session at 8:10 a.m. Second by Dan Vanden Berg. Motion Carried (3-0).

Action as a result of closed session - none.

Discussed the future water and sewer utility needs for the School District. The School District has passed a resolution to annex into the Sanitary District and Sewer Service Area. The Sanitary District will begin that process with setting up a meeting with East Central Wisconsin Planning Commission. Discussed bringing in a larger area due to potential development in that area. Commissioners did not see a need to bring in extra area at this time.

Reviewed quote for inspection of iron filter and two softeners at Finnigan's Ridge Water Plant. This is something that should be done every 10 years. It will include checking media, reviewing the set points to make sure they are where they should be, and checking valves.

Motion by Chris Evers to approve the quote for Westech to do 10 year service on the iron filter and two softeners at Finnigan's Ridge Water Plant for an amount not to exceed \$5,270.00.  
Second by Dan Vanden Berg. Motion Carried (3-0).

Reviewed the control study that was presented at the last meeting and discussed the next steps. There are a lot of variables that play into our next steps and in order for the Commissioners to make good sound decisions on what kind of upgrades to do at the WWTF, Dean suggested that Cedar do an analysis of the WWTF. The last plant upgrade was 20 years ago so it is a good time to do a study and combined with the water study that they are currently working on we will have a good feel of where we are as a whole utility. Giving the Commissioners good data to make decisions on future upgrades.

Motion by Dan Vanden Berg to have Cedar Corporation proceed with the next study to give us a better understanding on the WWTF for guidance on future decisions. Second by Chris Evers.  
Motion Carried (3-0)

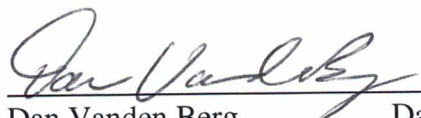
Engineers Report – Temperature report needs to be submitted to the DNR by June 30<sup>th</sup>. Cedar will work with staff to get that report completed. Will continue working on studies.

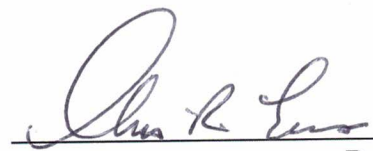
Other Business Before the Board:

- Discussed the Schaez property on McHugh Rd. We have been asked to provide cost estimates for water and sewer laterals.
- There was a sewer backup at N4025 Conrad St. It was the lateral.
- Bell Ct. / Elk Lane – We have requested Steve Brueggeman have the plans to us by the end of May.
- Discussed Commissioner positions now that Vern's term is ending.
  - Motion by Chris Evers to appoint Dan Vanden Berg to the Commission President. Second by Vern Newhouse. Motion Carried (3-0).

Motion by Dan Vanden Berg to adjourn. Second by Vern Newhouse. Motion Carried (3-0).

Adjourned at 9:00 a.m.

  
Dan Vanden Berg      Date: 5-10-17

  
Chris Evers      Date: 5-10-17