

**PLAN COMMISSION MEETING**

FREEDOM TOWN HALL

W2004 COUNTY RD S

WEDNESDAY, JANUARY 10, 2024

5:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE

***Chairperson Linda Borneman called the meeting to order at 5:30 p.m.***

***Chairperson Linda Borneman, Commissioner Darin Tiedt, Commissioner Ron Mashlan, Commissioner Henry McKenna, Commissioner Dan Reinke, and Commissioner Sam VanHandel were all present.***

***Also Present: Dana McHugh, Deputy Clerk/Treasurer, Justin Carlson Town Administrator***

***Excused Absence: Commissioner Mark Dollevoet, Commissioner Darin Tiedt, Jeff Sanders Contracted Town Planner***

***Chairperson Linda Borneman Led the Pledge of Allegiance***

2. VERIFICATION OF POSTING & ADOPT AGENDA

***Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 5th day of January 2024, by 4:00 p.m. by the Clerk's Office.***

***Motion made by Commissioner Dan Reinke with a second by Commissioner Ron Mashlan to approve posting and adopt agenda.***

***Vote: 5 Yes 0 No Motion Carried***

3. CONSIDERATION OF MINUTES FOR DECEMBER 13, 2023

***Motion made by Commissioner Henry McKenna with a second by Commissioner Dan Reinke to approve December 13, 2023 meeting minutes***

***Vote: 5 Yes 0 No Motion Carried***

4. DISCUSSION AND RECOMMENDATION OF PROPOSED CSM – OUDENHOVEN

***Motion made by Commissioner Henry McKenna with a second by Commissioner Ron Mashlan to recommend to the Town Board approval of the Oudenhoven CSM contingent upon the subdivider providing information sufficient for Plan Commission to determine compliance with Section 18.203 of the subdivision ordinance for Lots 1 & 4 and approval of proposed land division by Outagamie County, given location of current and proposed parcels in relation to shoreland zoning areas.***

***Vote: 5 Yes 0 No Motion Carried***

5. DISCUSSION AND RECOMMENDATION OF PROPOSED SPECIAL EXCEPTION PERMIT – OPPERMAN

***Motion made by Commissioner Sam VanHandel with a second by Commissioner Henry McKenna to recommend to the Town Board approval of the Opperman Special Exception Permit contingent upon 3 conditions. Vegetated screening shall be installed between the Principal Structure and Washington Avenue, and between the proposed parking area and STH 55, as shown on the site plan drawing from nearby residential lot. Construction shall not commence prior to issuance of a Building Permit by the Town of Freedom Building Inspector. The Special Exception permit shall be issued to the property and shall be valid so long as the use of TPN-09003960 remains compliant with the authorized Special Exception Permit.***

***Vote: 5 Yes 0 No Motion Carried***

6. BUILDING PERMITS REPORT

7. SANITARY DISTRICT REPORT

8. TOWN PLANNER REPORT
9. CONTINUATION OF PRESENTATION AND DISCUSSION OF DRAFT CHAPTER 18 ORDINANCE
10. FUTURE MEETING SCHEDULE – FEBRUARY 14<sup>th</sup> at 5:30 p.m.
11. ADJOURN

***Motion made by Chairperson Linda Borneman with a second by Commissioner Dan Reinke to adjourn the meeting at 5:49pm.***

***Vote: 5 Yes 0 No Motion Carried***

Dana McHugh, Deputy Town Clerk