

TOWN BOARD MEETING MINUTES
WEDNESDAY, OCTOBER 25, 2023 - 6:00 p.m.
FREEDOM TOWN HALL - W2004 COUNTY RD S

1. CALL TO ORDER, ROLL CALL, PLEDGE
Meeting called to order at 6pm by Chairperson Schumacher. Members present: Chairperson Justin Schumacher, Supervisor Kevin Schuh, Supervisor Linda Borneman, Supervisor Margo Fox, & Supervisor Chris Valley. Also present: Clerk/Treasurer Jennifer Andersen, Deputy Clerk/Treasurer Dana McHugh, Interim Administrator Diane Wessel, Town Administrator Justin Carlson, & Attorney Keith Steckbauer. Chairperson Justin Schumacher led the Pledge of Allegiance.
2. VERIFICATION OF POSTING/ADOPT AGENDA
Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 19th of October, 2023 at 3:00 p.m. by the Clerk's Office.
3. CONSIDERATION OF MINUTES OF TOWN BOARD MEETINGS ON 9/27/2023
4. PUBLIC COMMENT SESSION (maximum 15 minutes total)
5. DISCUSSION AND POSSIBLE ACTION ON OUTAGAMIE COUNTY MAINTENANCE AGREEMENT 2024
Chairperson Schumacher abstained from discussion & voting. Motion made by Supervisor Linda Borneman with a second by Supervisor Kevin Schuh to approve the 5 year plan with Outagamie County Maintenance Agreement 2024. Vote: 4 Yea / 0 Nay / 1 Abstain Motion Carried: Yes
6. DISCUSSION AND POSSIBLE ACTION OF THE 2024-2028 TOWN OF FREEDOM CIP WITH ADAM RUECHEL AT BAIRD
Motion made by Chairperson Justin Schumacher with a second by Supervisor Chris Valley to adopt the 2024-2028 CIP as presented by Baird. Vote: 5 Yea / 0 Nay Motion Carried: Yes
7. DISCUSSION AND POSSIBLE ACTION ON THE TREML MOBILE TOWER SPECIAL EXCEPTION APPLICATION – MOUNTAIN LTD; VERTICAL BRIDGE / VERIZON WIRELESS – PARCEL No. 090010500
Motion made by Chairperson Justin Schumacher with a second by Supervisor Linda Borneman to recommend approval to Outagamie County with inclusion that all permits are filed with the town for the Treml Mobile Towers Special Exception Permit. Vote: 5 Yea / 0 Nay Motion Carried: Yes
8. DISCUSSION AND POSSIBLE ACTION OF CSM – GARVEY TRUST
Motion made by Chairperson Justin Schumacher with a second by Supervisor Margo Fox to approve CSM File 23080M01 Garvey Trust. Vote: 5 Yea / 0 Nay Motion Carried: Yes
9. DISCUSSION AND POSSIBLE ACTION OF CSM – FIRE STATION AND LIONS PARK
10. DISCUSSION AND POSSIBLE ACTION ON FUTURE TIRE DAYS FOR UPCOMING BUDGET 2024
Motion made by Chairperson Justin Schumacher with a second by Supervisor Linda Borneman to suspend tire day for 2024 and re-visit with the 2025 budget. Vote: 5 Yea / 0 Nay Motion Carried: Yes
11. DISCUSSION AND POSSIBLE ACTION TO ACCESS IN TID
12. DISCUSSION AND POSSIBLE ACTION ON AUDIT LETTER FROM ERICKSON AND ASSOCIATES
Supervisor Chris Valley with a second by Supervisor Linda Borneman made a motion to solicit audit service through a request for proposal. Vote: 5 Yea / 0 Nay Motion Carried: Yes
13. CONSIDERATION AND POSSIBLE ACTION ON AUDITOR SERVICES REQUEST FOR PROPOSAL
14. DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2023-06, Town Clerk/Treasurer Bond Collecting Taxes
15. DEPARTMENT REPORTS –
 - a. FREEDOM VOLUNTEER FIRE CO REPORT
 - b. FIRST RESPONDER REPORT
 - c. HIGHWAY DEPARTMENT REPORT
 - d. ATTORNEY REPORT

- e. PLANNER REPORT
- f. ADMINISTRATOR REPORT

16. MOVE TO CLOSED SESSION PER WI STATS 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Town Employee Raises for 2024 Budget)

And

PURSUANT TO WI STATS 19.85 (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Bond Claim Fox Cities Development)

Chairperson Justin Schumacher with a second by Chris Valley made a motion to move to closed session at 7:20 pm. Roll Call Vote.

Vote: 5 Yea / 0 Nay Motion Carried: Yes

17. RETURN TO OPEN SESSION

Chairperson Justin Schumacher with a second by Chris Valley made a motion to return to open session at 8:04 pm. Roll Call Vote.

Vote: 5 Yea / 0 Nay Motion Carried: Yes

18. ANY ACTION AS A RESULT OF THE CLOSED SESSION

Chairperson Justin Schumacher made a motion to initiate a one-time bonus in appreciation of staff's contributions in providing continuity in growing and stabilizing the Town's services and budget for a 2024 wage study to establish a step program and performance evaluation system to be able to competitively reward performance. I further include in the motion that the wage study be revisited every 3 years to ensure competitiveness within the market. The amount of the bonus will be determined during the December board meeting after budget adjustments have been rectified. Second by Chris Valley.

Vote: 5 Yea / 0 Nay Motion Carried: Yes

19. CONSIDERATION OF VOUCHERS/DIRECT DEPOSITS

Chairperson Justin Schumacher with a second by Supervisor Chris Valley made a motion approve the vouchers/direct deposits.

Vote: 5 Yea / 0 Nay Motion Carried: Yes

20. IDENTIFY FUTURE AGENDA ITEMS

ATV Ordinance

Clerk/Treasurer Bond for Collecting Taxes

Combining Clerk/Treasurer Position at Annual Meeting

21. ADJOURN

Chris Valley made a motion to adjourn at 8:26 pm with a second by Supervisor Linda Borneman.

Vote: 5 Yea / 0 Nay Motion Carried: Yes

Dana McHugh, Deputy Clerk