

Approved 2/8/2023
PLAN COMMISSION MEETING MINUTES
FREEDOM TOWN HALL
W2004 COUNTY RD S
WEDNESDAY, JANUARY 11, 2023
5:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE

Meeting called to order by Chairman Brandon Conrad at 5:30 p.m.

Commissioners present: Dan Reinke, Henry McKenna and Ron Mashlan. Darin Tiedt arrived at 5:38 p.m.

Chris Evers and Mark Dollevoet were excused.

Also Present: Colleen Laha, Clerk/Treasurer, Jennifer Andersen, Deputy Clerk/Treasurer and Jeff Sanders with Community Planning & Consulting, LLC

Chairman Brandon Conrad led in the Pledge of Allegiance.

2. VERIFICATION OF POSTING & ADOPT AGENDA

Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 9th day of January, 2023 at 3:30 p.m. by the Clerk's Office. Also posted at: Dairyland Depot, Freedom Mini Mart and Shop & Save Mart/Halesi, LLC.

Motion made by Commissioner Reinke with a second by Commissioner Mashlan to approve the agenda.

Vote: 5 Yes 0 No Motion Carried

3. CONSIDERATION OF MINUTES FOR THE PLAN COMMISSION MEETING 12/7/2022

Motion by Commissioner McKenna with a second by Commissioner Mashlan to approve the minutes from December 7, 2022.

Vote: 5 Yes 0 No Motion Carried

4. CORRESPONDENCE:

Plan Commissioner Ron Mashlan questioned if the administrator position was in the budget and what was going on. Chairperson Brandon Conrad explained that it was part of the budget. The Town Board is in the process of finding the right person for that position. Presently the town has an interim administrator and interim public works director. Interim Administrator Diane Wessel as well as Planner Jeff Sanders cautioned that items not on the agenda could not be discussed.

5. App #2022-CSM-6; Linda Borneman on behalf of Patricia Murphy Survivors Trust; 2-Lot Certified Survey Map; PIN 090-0205-07; Martys Court

Motion by Commissioner McKenna with second by Commissioner Mashlan to recommend approval of certified survey map application App #2022-CSM-6; Linda Borneman on behalf of Patricia Murphy Survivors Trust; 2-Lot Certified Survey Map; PIN 090-0205-07; Martys Court with no conditions.

Vote: 5 Yes 0 No MC

6. App #2022-CSM-7; Linda Borneman on behalf of Patricia Murphy Survivors Trust; 4-Lot Certified Survey Map; PIN 090-0205-00 & 090-0206-00; Martys Court

Motion by Commissioner Tiedt with second by Commissioner Reinke to recommend approval of certified survey map application App #2022-CSM-7; Linda Borneman on behalf of Patricia Murphy Survivors Trust; 4-Lot Certified Survey Map; PIN 090-0205-00 & 090-0206-00; Martys Court with no conditions.

Vote: 5 Yes 0 No MC

7. App #2022-CSM-8; Linda Borneman on behalf of Patricia Murphy Survivors Trust; 2-Lot Certified Survey Map; PIN 090-0188-02; County Road C / County Rd S
Motion by Commissioner Conrad with second by Commissioner Tiedt to recommend approval of certified survey map App #2022-CSM-8; Linda Borneman on behalf of Patricia Murphy Survivors Trust; 2-Lot Certified Survey Map; PIN 090-0188-02; County Road C / County Rd S with no conditions.
Vote: 5 Yes 0 No MC
8. App #2022-CSM-9; Carow Land Surveying on behalf of Jean A Fox (LE)/Michael J Fox et al.; 2-Lot Certified Survey Map; PIN 090-0674-00; W1514 COUNTY RD UU
Motion by Commissioner Mashlan with second by Commissioner Tiedt to recommend approval of certified survey map App #2022-CSM-9; Carow Land Surveying on behalf of Jean A Fox (LE)/Michael J Fox et al.; 2-Lot Certified Survey Map; PIN 090-0674-00; W1514 COUNTY RD UU with no conditions.
Vote: 5 Yes 0 No MC
9. OTHER PROJECT UPDATES/TIMELINES
- a. Discussion of scheduling Plan Commission Workshop.
Plan Commission Workshop was planned to follow this meeting but was cancelled due to time. The workshop was rescheduled for after the next Plan Commission meeting.
- b. Discussion on the county's Chapter 54 zoning amendments.
Planner Jeff Sanders explained Outagamie County's Chapter 54 zoning proposed amendments to the county zoning ordinance regarding warehousing and storage establishments?
Planner Sanders will create a letter to Outagamie Zoning with the following questions from the Plan Commission:
Is the 40,000 square foot for determining whether a structure is classified warehousing or storage establishment all buildings added together or looked at separately?
Will a single structure of 40,001 square feet located on a parcel be considered a warehouse? Will two structures on a parcel, each of the buildings is 40,000 square feet be considered a storage establishment, even though together they are more than 40,000 square feet?
What will be done with hobby storage buildings or personal storage buildings?
10. BUILDING PERMITS - Tabled
11. SANITARY DISTRICT REPORT - Tabled
12. FUTURE MEETING SCHEDULE
Chairperson Conrad stated the next meeting will be February 8, 2023 at 5:30 p.m.
13. ADJOURN
Motion made by Commissioner McKenna with a second by Commissioner Reinke to adjourn at 7:02 p.m.
Vote: 5 Yes 0 No Motion Carried

Respectfully Submitted,

Colleen M. Laha, Clerk/Treasurer