

PLAN COMMISSION MEETING MINUTES

FREEDOM TOWN HALL

W2004 COUNTY RD S

WEDNESDAY, OCTOBER 12, 2022

5:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE –
*Meeting called to order by Chairman Brandon Conrad at 5:30 p.m.
Commissioners present: Brandon Conrad, Dan Reinke, Ron Mashlan, Darin Tiedt and Henry McKenna
Commissioners Mark Dollevoet and Chris Evers were excused.
Also Present: Jennifer Andersen, Deputy Clerk/Treasurer, Jeff Kussow with Cedar Corporation.
Chairman Brandon Conrad led in the Pledge of Allegiance.*

2. VERIFICATION OF POSTING & ADOPT AGENDA –
*Posted on the 2 Boards at the Freedom Town Hall and on the Town website on the 4th day of October,
2022 at 9:30 p.m. by the Clerk’s Office. Also posted at: Dairyland Depot, Freedom Mini Mart and Shop &
Save Mart/ Halesi, LLC.
Commissioner Dan Reinke made a motion to adopt the agenda. Commissioner Ron Mashlan second the
motion. Motion carried.
Vote: 5 Yes 0 No Motion Carried*

3. CONSIDERATION OF MINUTES FOR THE SEPTEMBER 14, 2022 PLAN COMMISSION MEETING –
*Commissioner Henry McKenna made a motion to approve the September 14, 2022 meeting minutes.
Commissioner Dan Reinke second the motion. Motion carried.
Vote: 4 Yes 0 No Motion Carried Commissioner Darin Tiedt abstained.*

4. CORRESPONDENCE –
None

5. CONSIDERATION OF FINAL PLAT REVIEW APPLICATION FOR 72-LOT COUNTRY FIELDS
SUBDIVISION; FOX CITIES DEVELOPMENT LLC; PIN 090061900 (LOT 2 OF CSM 8321); SCHMIDT
ROAD –
*Jeff Kussow, Cedar Corporation, provided a summary of the staff report and final plat for the 72-lot
Country Fields subdivision. Jeff Kussow explained Outlot 1 is proposed to be “dedicated to the public for
park lands”, and Outlots 2 and 3 contain stormwater ponds. Jeff Kussow explained that the approved
construction plans identified a temporary 96 ft. diameter cul-de-sac at the east end of Khloe Ln., located
on the property adjacent to the east, but the applicant is now requesting the Town to approve a different or
modified temporary turnaround at the east end of Khloe Ln. The Plan Commission discussed the final
plat and temporary turnaround options (cul-de-sac vs. hammerhead).
Commissioner Henry McKenna made a motion to recommend approval of the final plat with either the
temporary 66 ft. hammerhead turnaround or temporary 96 ft. diameter cul-de-sac at the east end of Khloe
Ln., subject to the following condition of approval:
A. Proof of legal easement for the approved temporary turnaround at the east end of Khloe Ln. shall
be submitted to the Town.
Commissioner Darin Tiedt second the motion.
Vote: 5 Yes 0 No Motion Carried*

6. OTHER PROJECT UPDATES/TIMELINES
 - A. POTENTIAL PARKWAY LANE EXTENSION RIGHT-OF-WAY ACQUISITION & INDUSTRIAL PARK EXPANSION –
Jeff Kussow with Cedar Corporation explained to the Commission that the Town Attorney will be contacting the property owners regarding road right-of-way acquisition.
 - B. OTHERS –
None

7. BUILDING PERMITS –
Jennifer Andersen, Deputy Clerk/Treasurer stated she has been busy and unable to update the report for this month.

8. SANITARY DISTRICT REPORT –
No report from Sanitary District, Commissioner Chris Evers was absent.

9. FUTURE MEETING SCHEDULE –
Chairperson Brandon Conrad stated the next meeting will be November 2nd preceded by a Public Hearing for comprehensive plan amendments. Public Hearing will begin at 5:30 p.m. and Monthly Meeting to follow.

10. ADJOURN –
*Commissioner Dan Reinke made a motion to adjourn the meeting at 6:17 p.m. Commissioner Ron Mashlan second the motion.
Vote: 5 Yes 0 No Motion Carried*

*Respectfully,
Jennifer Andersen, Deputy Clerk/Treasurer*